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/// DOCADVANCE DOCUMENTATION SERVICES

## Gain Control.

When your documentation collection is not aggressively managed using leading-edge electronic tools, submittal rates can be as low as 20 percent – sometimes even less. Regulatory bodies require certification and comprehensive reports on construction projects, ongoing operations and maintenance. Not only that, but your business takes on significant risk when the necessary documentation is unavailable; you can lose precious time scrambling to re-create it.

With modifications, multiple sign-offs, regulations, distance issues, dozens of players and millions of interrelated parts, the documentation process can get away from the best project managers. DocAdvance Documentation Services puts you back in charge.

### MORE DATA, LESS RISK

DocAdvance is an Internet-based portal that improves the collection, routing, reporting and storage of critical, time-sensitive documentation.

Our innovative routing system eliminates the inefficiency, duplication and lack of security that typically comes with the territory when you're acquiring the proper documentation for construction and operations.

DocAdvance directs technical requirements to suppliers and provides them with system access so documents can be uploaded via the web. Specialists and approvers are notified for review and approval – and stakeholders can track and monitor the entire process.

### ENSURE COMPLIANCE

DocAdvance ensures clear communication and accountability – from requisition and procurement through receipt and delivery of materials.

- Provides evidence of adherence to standards, design specs and regulations
- Delivers real-time collection and handoff status
- Provides an easy-to-use, centralized system for document submittal, access and storage
- Drastically improves submittal rates

## FEATURES OF DOCADVANCE

DocAdvance is an easy-to-use online service that enables quick, simple acquisition and routing of crucial documentation. It's developed specifically for asset-intensive companies that need document control for timely project management, facility integrity, regulatory compliance and improved safety.

### BETTER CONTROL

Incomplete data and uncontrolled tracking causes conflict, reduces process integrity and increases risk of mishap. DocAdvance:

- Radically increases the capture percentage of needed documentation
- Allows users to assign "actionable" items *only* when they're "at bat" in the sequence
- Provides customizable, sequenced destination routing to users
- Restricts amendments while packages or specs are under review
- Allows tiers of security to protect proprietary data

### NO GAPS OR REDUNDANCY

Say goodbye to data silos. DocAdvance provides:

- Linked-data for real-time status and updates
- Protection from duplicate documents and unnecessary data entry
- Accuracy and transparency, with time codes for each step

### SIMPLICITY

When you're dealing with a mountain of complex paperwork, AMS believes the simplest solution really is the best one.

- Online application that doesn't require new hardware or software
- Easy installation
- Easy online data upload and acquisition
- Provides all users with secure access to current data, 24/7
- Can be standalone or linked to other AMS SmartTools
- Work logs are created automatically

### POWERFUL REPORTING

DocAdvance primes your organization for continuous performance improvement.

- Robust performance-reporting capability for every step of the documentation process
- Assurance for any type of test reports, material information, inspection records, references and other instructions

## TAKE THE HEADACHE OUT OF DOCUMENTATION

DocAdvance has a proven record of reducing costs caused by routing errors, missing paperwork and overlapping data entries. Discover how you can vastly improve on-time document submittal rates. Contact us to gain fast results and rewards all the way to the bottom line.